



CMI

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258
Uluga Campus
Majuro, Marshall Islands, MH 96960

Tel: (692) 625-3394/3291/4931
Fax: (692) 625-7203
Email: bor.regents@cmi.edu

CMI POLICY NO. 365

Dual Enrollment

Status:	Active
Effective Date:	August 8, 2022
Approval Date:	August 8, 2022
Steward:	Board of Regents
Approval Authority:	Board of Regents

Policy Statement

The College of the Marshall Islands allows qualified high school and high-school equivalency students to enroll in credit-level courses and receive college credit. All appropriate CMI policies and procedures will apply to these students.

Reason for the Policy

Dual enrollment allows students who are still in high school to preview college life and expectations. Students who participate in dual enrollment are more likely to complete college degrees.

Definitions

Qualified Students

High school juniors and seniors, or students in their final year of a high-school equivalency program are qualified for dual enrollment if they can meet the placement requirements for credit-level English at CMI. For vocational or career and technical education programs, students must be enrolled in a relevant vocational strand at their high schools. Dual enrollment during the fall and spring semesters also requires a letter of recommendation from the high school principal.



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Statements of Elaboration of Policy

Dual Credit

CMI encourages high schools to award high school credit for courses students complete at CMI.

Registration

Dual enrollment students may only register for credit-level courses and must do so in consultation with the dean responsible for the program. Participating students must meet course prerequisites prior to enrollment in any of CMI's courses and must meet all registration requirements.

Admission

Dual enrollment students must meet the specified deadlines and provide all documents required for regular admissions, except that they are not required to provide a high school diploma.

Tuition and Fees

Depending on availability of funding and space, CMI may waive tuition and fees for a limited number of dual enrollment students during the fall and spring semesters. To qualify for the waiver, dual enrollment students must maintain a 3.5 GPA at their high schools. Otherwise, dual enrollment students or their sponsors are responsible for the same tuition and fees paid by regular students. Dual enrollment students are not eligible for Federal Student Aid.

Student Privacy

All dual enrollment students must sign a waiver allowing the college to discuss their grades, behavior, and other aspects of their educational record with their parents and high school officials.



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Access to Services and Activities

Dual enrollment students have full access to CMI services and activities, including but not limited to the Academic Support Program, the Library, and student clubs.

Cross References to Related Policies and Regulations

Policy 310: Admission

Policy 330: Registration

Responsible Officer

Vice President for Academic and Student Affairs

Key Offices to Contact Regarding the Policy and its Implementation

Dean of Academic Affairs, Dean of WAVES, Admission and Records, Instructional departments

Procedures

1. Prior to each semester, the Dean of Academic Affairs will confirm with the Business Office how many tuition/fee waivers are available.
2. The Dean of Academic Affairs will contact high school principals to recruit students who are eligible for the dual enrollment and will assist these students in fulfilling registration and admission requirements.
3. The Dean of Academic Affairs or designee will conduct an orientation program for dual enrollment students.
4. Students at the CMI Centers will attend the orientation via Zoom and will work closely with both the Dean and the Center Coordinator.
5. Dual enrollment students may also take the initiative to enroll or register, especially if they are self-funding, but should still work closely with the Dean of Academic Affairs to ensure they are selecting appropriate courses and meeting all requirements.



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6. The Dean of WAVES will work to establish options and pathways for dual enrollment for students interested in pursuing career and technical education.

Date of Initial Policy:

Date(s) of Any Revisions:

Irene J. Taafaki

August 8, 2022

Dr. Irene J. Taafaki, President

Date